

**Contact Allison:**Email: amitchell@copaken-brooks.com

Allison Mitchell

Property Manager

Allison joined Copaken Brooks in 2015 bringing more than more than 20 years of experience in commercial property management. She is responsible for managing more than 750,000 square feet of Class A office and retail properties in Johnson County, the Country Club Plaza, and Westport. She oversees the daily operations, service requests, and service contracts; coordinates tenant improvement and capital projects; and is responsible for monthly financial reporting and preparation of annual operating and capital improvement budgets.

During her career, Allison has managed in excess of 900,000 square feet of Class A and B medical and commercial office, retail, and industrial properties, including the corporate headquarters of DST and Kansas City Southern Railway. She is skilled in developing and managing a productive work force. She has a proven track record in revitalizing unproductive operations and in enhancing building corporate profitability. Her strong technical and construction background, along with her ability to budget, plan, delegate, and negotiate, enables clients to identify needs and achieve real estate goals.

Professional Designations & Awards

- Licensed salesperson (Missouri)

Notable Projects & Clients

- Plaza Colonnade
- Market Square
- Colonial Shops
- SMG Building

Education

- Columbia College, Business Administration
- Webster University, M.B.A.; Master of Finance