

POSITION DESCRIPTION

TITLE: Maintenance Engineer –Downtown Properties

DATE: December 2016

Copaken Brooks, LLC is the largest and oldest family-owned commercial real estate management, leasing and development firm in Kansas City. We are currently seeking a **Maintenance Engineer** with commercial high-rise office building experience to maintain the appearance and mechanical requirements of assigned facilities to ensure tenant satisfaction. This position will respond to tenant calls in a commercial environment regarding emergency and maintenance issues such as alarms, power outages, temperature problems, plumbing fixtures and door issues , changing lights/ballasts/breakers, minor drywall repair, painting, flooring and ceiling repairs. **This position will be on-call for emergency situations.**

Qualified candidates **must** have:

- Minimum (3) three years recent work experience in commercial office environment; on call for at least (1) one of the three
- Electrical, plumbing and general carpentry experience
- High school diploma or equivalent and additional education from comprehensive certification program or an Associate's Degree
- Valid driver's license and good driving record
- EMS and HVAC experience a plus
- Basic computer knowledge
- Excellent communication and customer service skills.
- Willing and able to stand and walk for extensive periods of time
- Ability to lift up to 50 pounds (ladders, boxes, etc.)
- Working in all weather conditions, stressful situations and construction environments
- Ability and desire to be on an on-call rotation
- Perform preventive maintenance on building

We offer competitive wage/benefits package
No phone calls please - EOE/M/F/D/V – Principals Only

To Apply: Qualified candidates who want to work in a fast-paced, challenging environment should send a resume, cover letter and salary requirements to hr@copaken-brooks.com. Please indicate the position for which you are applying.